

**Long Creek Watershed Management District Governing Board**

Agenda – January 18, 2013 – 8:30 a.m. meeting

Location: Maine Turnpike Authority, Portland

1. **Call to order**
2. **Roll call**
3. **Minutes** 12-7-12 (*Attachment A*)
4. **Treasurer's Report** (*Attachment B*)
5. **FY2014 budget** (*Attachment C*)
6. **Public Comments.**
7. **Adjourn.**

**Long Creek Watershed Management District Governing Board**

Agenda – December 7, 2012 – 10:30 a.m. meeting

Location: Scarborough Town Office, Council Chambers B

**1. Call to order – 10:30 a.m.**

**2. Roll call**

Dan Bacon, David Russell, Curtis Bohlen (absent), David Thomes, John Branscom, Brian Goldberg, Craig Gorris (absent), Jim Hughes, Gerard Jalbert, John O'Hara (absent), Ed Palmer (late), Adam Pitcher (absent), Tom Raymond, Doug Roncarati, Stephen Tibbetts

**3. Minutes** Mr. Raymond made the motion to accept the minutes as presented. Mr. Russell seconded the motion. The motion was approved unanimously.

**4. Treasurer's Report**

**5. Audit and development of FY2014 budget**

It was determined that Dave Russell, Dave Thomes, Brian Goldberg and Curtis Bohlen would serve on the Budget Committee and a meeting would be held the week of January 7<sup>th</sup>.

**6. Technical Committee report**

It was requested that acronyms be spelled out in the minutes. Board agreed that targeted monitoring and analysis of Blanchette Brook tributary is necessary so we know whether the implementation to date is working.

**7. Executive Director's report**

- a. Noncompliant landowners – CPSP and Cornerbrook LLC reached a settlement with DEP.
- b. Blanchette Brook Retrofit project (Thomas Drive, Westbrook) – substantially complete and Sevee and Maher is going to install temperature monitors in to monitor the system at no cost to LCWMD.
- c. Maine Mall retrofit project – unfortunately, no UMO engineering students chose this for a capstone project for this year; urban tree study will go out to bid as the next step for this project.

**8. Catchment C-08 feasibility study presentation**

- Catchment is approximately 40 acres with approximately 30 acres developed.
  - Fairchild and Texas Instruments are hydrologically connected.
  - The study looked at potential BMP sites. Settling basins were functionally designed for quantity control not quality control. Proposal is to retrofit the settling basins and incorporate additional features that both treat water quality and green up the site.
- b. Contract Services, Catchment C-08 Engineering.**
- Mr. Hughes made the motion to waive competitive bidding for the engineering contract of Catchment C-08. Mr. Goldberg seconded the motion. The motion was approved unanimously.
  - Mr. Raymond made the motion to award the engineering contract to AMEC for Catchment C-08, Fairchild Semiconductor retrofits, South Portland, Maine for the LCWMD and to authorize the LCWMD Chair/President to execute documents necessary thereto. Mr. Palmer seconded the motion. The motion was approved unanimously.

**9. Contract Services, Landscaping, BMP Maintenance, and small excavation services.**

- a. It was recommended to only move forward with the Landscaping/small excavation services contract at this time. Proprietary BMPs will be inspected and it next steps will be determined after inspections are complete.
- b. Mr. Jalbert made the motion to award contract to PR Webster for landscaping and small excavation services in South Portland and Westbrook, Maine for the LCWMD and to authorize the LCWMD Chair/President

to execute documents necessary thereto. Mr. Russell seconded the motion. The motion was approved unanimously.

**10. Website subcommittee**

Jerry Jalbert and Dan Bacon volunteered to be on the subcommittee. The committee will meet in February to determine the needs for the website.

**11. Annual Meeting / Proposed Annual Report**

a. Meeting – January 28, 3:00 – 5:00 pm

- The board felt that a meeting later in the day on Monday as opposed to first thing in the morning would be better for landowner attendance. Notice will go out to landowners with their January bills.

b. Proposed Annual Report

- The board agreed that a newsletter format report with an overview of the year's work including monitoring update, income/expenditures and a focus issue (coal tar sealant) would be appropriate.
- The board discussed doing awards and it was decided that more thought needs to be put into this. Maybe it can be explored for next year.

**12. Board member lack of attendance**

a. From the By-laws, Article 3, Directors, Section 2, Board of Directors, 10) Attendance. "If a Director fails to attend at least one-half of the meetings of the Board of Directors subsequent to the preceding annual meeting of the Board, or if he/she fails to attend two (2) consecutive meetings of the Board without having provided at least one (1) day's prior notice of such absence to the President/Chair or Vice-President/Vice-Chair, the appointing authority of that Director shall be so notified by the President/Chair."

- It was agreed that since board terms were nearly up, the process to nominate new board members would address any lack of attendance from current board members.

**13. Public Comments.**

**14. Adjourn** – Mr. Russell made the motion for the meeting to adjourn at 12:24 p.m. Mr. Thomes seconded the motion. The motion passed unanimously.

**Long Creek Watershed Management District**  
**Balance Sheet**  
 As of December 31, 2012

	Dec 31, 12
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1000 · TD BANK	949,615.30
<b>Total Checking/Savings</b>	949,615.30
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	-50,875.40
<b>Total Accounts Receivable</b>	-50,875.40
<b>Total Current Assets</b>	898,739.90
<b>Fixed Assets</b>	
1700 · FIXED ASSETS	
1730 · Monitoring Equipment	25,425.00
1740 · Infrastructure	2,701,564.99
1780 · Construction in Process	142,286.36
1790 · Accumulated Depreciation	-111,734.94
<b>Total 1700 · FIXED ASSETS</b>	2,757,541.41
<b>Total Fixed Assets</b>	2,757,541.41
<b>Other Assets</b>	
1850 · Deferred Charges	16,821.64
<b>Total Other Assets</b>	16,821.64
<b>TOTAL ASSETS</b>	<b>3,673,102.95</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	11,043.46
<b>Total Accounts Payable</b>	11,043.46
Other Current Liabilities	
2320 · Performance Bond	4,197.50
<b>Total Other Current Liabilities</b>	4,197.50
<b>Total Current Liabilities</b>	15,240.96
<b>Long Term Liabilities</b>	
2700 · MM BOND BANK	1,439,407.70
<b>Total Long Term Liabilities</b>	1,439,407.70
<b>Total Liabilities</b>	1,454,648.66
<b>Equity</b>	
3000 · NET ASSETS	2,099,846.17
Net Income	118,608.12
<b>Total Equity</b>	2,218,454.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,673,102.95</b>

# Long Creek Watershed Management District Profit & Loss

01/14/13

Accrual Basis

## November through December 2012

	Nov - Dec 12	Jul - Dec 12
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 · ADMINISTRATION	0.00	50,407.81
4200 · CONSTRUCTION AND MAINTENANCE		
4201 · Drainage Maintenance Agreement	0.00	316.00
4203 · In Lieu of Payment	0.00	-10,865.72
4200 · CONSTRUCTION AND MAINTENANCE - Other	0.00	475,122.80
<b>Total 4200 · CONSTRUCTION AND MAINTENANCE</b>	<b>0.00</b>	<b>464,573.08</b>
4500 · GOOD HOUSEKEEPING		
4504 · In Lieu of Payment	0.00	0.00
4500 · GOOD HOUSEKEEPING - Other	0.00	164,717.02
<b>Total 4500 · GOOD HOUSEKEEPING</b>	<b>0.00</b>	<b>164,717.02</b>
4600 · MONITORING		
4603 · In Lieu of Payment	0.00	0.00
4600 · MONITORING - Other	0.00	76,229.96
<b>Total 4600 · MONITORING</b>	<b>0.00</b>	<b>76,229.96</b>
4700 · STREAM RESTORATION	0.00	3,020.23
4810 · FINANCE CHARGES	0.00	363.47
4820 · INTEREST	167.12	567.80
<b>Total Income</b>	<b>167.12</b>	<b>759,879.37</b>
<b>Gross Profit</b>	<b>167.12</b>	<b>759,879.37</b>
<b>Expense</b>		
5010 · ADS	225.72	225.72
5040 · CONSTRUCTION		
5042 · Engineering	8,568.44	25,023.92
5046 · Structural	0.00	475,238.17
5047 · Maintenance	500.00	8,210.00
5040 · CONSTRUCTION - Other	0.00	37,879.15
<b>Total 5040 · CONSTRUCTION</b>	<b>9,068.44</b>	<b>546,351.24</b>
6180 · INSURANCE		
6181 · Liability Insurance	0.00	2,017.00
<b>Total 6180 · INSURANCE</b>	<b>0.00</b>	<b>2,017.00</b>
6270 · PROFESSIONAL FEES		
6271 · Engineer	5,142.50	14,577.50
6272 · Legal Fees	71.00	3,574.15
6274 · Administration	5,600.54	14,729.65
6275 · Program Management	9,589.16	28,201.40
6276 · Sweeping	7,609.48	22,277.94
6277 · WQ Monitoring	0.00	9,100.65
6278 · Catch Basin Cleaning	0.00	216.00
<b>Total 6270 · PROFESSIONAL FEES</b>	<b>28,012.68</b>	<b>92,677.29</b>
<b>Total Expense</b>	<b>37,306.84</b>	<b>641,271.25</b>
<b>Net Ordinary Income</b>	<b>-37,139.72</b>	<b>118,608.12</b>
<b>Net Income</b>	<b>-37,139.72</b>	<b>118,608.12</b>

**Long Creek Watershed Management District**  
**A/R Aging Summary**  
**As of January 14, 2013**

	Current	1 - 90	> 90	TOTAL
<b>119 Gannett Drive Associates</b>				
13-01	3,360.21	0.00	0.00	3,360.21
<b>Total 119 Gannett Drive Associates</b>	3,360.21	0.00	0.00	3,360.21
<b>465 Main Street LLC</b>				
128-02	5,095.22	0.00	0.00	5,095.22
<b>Total 465 Main Street LLC</b>	5,095.22	0.00	0.00	5,095.22
<b>5 Karen Drive Associates</b>				
120-01	1,649.43	0.00	0.00	1,649.43
<b>Total 5 Karen Drive Associates</b>	1,649.43	0.00	0.00	1,649.43
<b>90 Maine Mall Road LLC</b>				
88-01	2,422.95	0.00	0.00	2,422.95
<b>Total 90 Maine Mall Road LLC</b>	2,422.95	0.00	0.00	2,422.95
<b>969 Spring Street, LLC</b>				
130-01	2,065.95	0.00	0.00	2,065.95
<b>Total 969 Spring Street, LLC</b>	2,065.95	0.00	0.00	2,065.95
<b>ABR Realty Trust (Terra Firma)</b>				
79-V-01	365.85	0.00	0.00	365.85
<b>Total ABR Realty Trust (Terra Firma)</b>	365.85	0.00	0.00	365.85
<b>Anthem Health Plans</b>				
22-01	13,093.20	0.00	0.00	13,093.20
<b>Total Anthem Health Plans</b>	13,093.20	0.00	0.00	13,093.20
<b>Berman, LLC.</b>				
61-01	4,657.54	0.00	0.00	4,657.54
<b>Total Berman, LLC.</b>	4,657.54	0.00	0.00	4,657.54
<b>Best Company, LLC.</b>				
122-01	3,890.40	0.00	0.00	3,890.40
<b>Total Best Company, LLC.</b>	3,890.40	0.00	0.00	3,890.40
<b>Blues Brothers, LLC</b>				
25-01	2,258.31	0.00	0.00	2,258.31
<b>Total Blues Brothers, LLC</b>	2,258.31	0.00	0.00	2,258.31
<b>Brawn-Acker, LLC.</b>				
126-01	2,176.66	0.00	0.00	2,176.66
<b>Total Brawn-Acker, LLC.</b>	2,176.66	0.00	0.00	2,176.66
<b>Brookwood Sable Oaks</b>				
44-01	4,352.93	0.00	0.00	4,352.93
<b>Total Brookwood Sable Oaks</b>	4,352.93	0.00	0.00	4,352.93
<b>Bugaboo Creek Holdings, Inc</b>				
69-01	2,991.14	0.00	0.00	2,991.14
<b>Total Bugaboo Creek Holdings, Inc</b>	2,991.14	0.00	0.00	2,991.14
<b>Cabot House of Portland Real Estate Trust</b>				
100-01	2,105.40	0.00	0.00	2,105.40
<b>Total Cabot House of Portland Real Estate Trust</b>	2,105.40	0.00	0.00	2,105.40
<b>Capital Automotive, Inc.</b>				
55-Q-01	3,228.30	0.00	0.00	3,228.30
<b>Total Capital Automotive, Inc.</b>	3,228.30	0.00	0.00	3,228.30
<b>Christmas Tree Shop</b>				
132-02	7,775.54	0.00	0.00	7,775.54
<b>Total Christmas Tree Shop</b>	7,775.54	0.00	0.00	7,775.54
<b>Coca Cola Bottling Company</b>				
102-01	9,644.15	0.00	0.00	9,644.15

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	Current	1 - 90	> 90	TOTAL
<b>Total Coca Cola Bottling Company</b>	9,644.15	0.00	0.00	9,644.15
<b>Colby Marvin Trust</b>				
<b>49-T-01</b>	976.65	0.00	0.00	976.65
<b>Total Colby Marvin Trust</b>	976.65	0.00	0.00	976.65
<b>Colonel Westbrook Associates</b>				
<b>106-01</b>	7,950.75	0.00	0.00	7,950.75
<b>117-C-01</b>	3,578.12	0.00	0.00	3,578.12
<b>118-C-01</b>	716.81	0.00	0.00	716.81
<b>Total Colonel Westbrook Associates</b>	12,245.68	0.00	0.00	12,245.68
<b>E. G. Foden Company</b>				
<b>64-01</b>	3,700.20	0.00	0.00	3,700.20
<b>Total E. G. Foden Company</b>	3,700.20	0.00	0.00	3,700.20
<b>Fairchild Semiconductor</b>				
<b>98-01</b>	19,441.17	0.00	0.00	19,441.17
<b>Total Fairchild Semiconductor</b>	19,441.17	0.00	0.00	19,441.17
<b>First States Investors</b>				
<b>12-01</b>	4,188.13	0.00	0.00	4,188.13
<b>Total First States Investors</b>	4,188.13	0.00	0.00	4,188.13
<b>Fort Fairfield BP, LLC</b>				
<b>14-02</b>	2,196.84	0.00	0.00	2,196.84
<b>Total Fort Fairfield BP, LLC</b>	2,196.84	0.00	0.00	2,196.84
<b>GGP Limited Partnership</b>				
<b>28-R-01</b>	122.40	0.00	0.00	122.40
<b>30-R-01</b>	64,949.41	0.00	0.00	64,949.41
<b>32-R-01</b>	633.90	0.00	0.00	633.90
<b>36-R-01</b>	7,830.90	0.00	0.00	7,830.90
<b>53-Q-01</b>	1,560.45	0.00	0.00	1,560.45
<b>58-R-01</b>	30.80	0.00	0.00	30.80
<b>68-R-01</b>	199.03	0.00	0.00	199.03
<b>Total GGP Limited Partnership</b>	75,326.89	0.00	0.00	75,326.89
<b>GMG Family, LP</b>				
<b>57-T-01</b>	16,337.70	0.00	0.00	16,337.70
<b>Total GMG Family, LP</b>	16,337.70	0.00	0.00	16,337.70
<b>Goodwill Industries of NNE</b>				
<b>133-02</b>	4,340.72	0.00	0.00	4,340.72
<b>Total Goodwill Industries of NNE</b>	4,340.72	0.00	0.00	4,340.72
<b>Harbor Management</b>				
<b>134-01</b>	6,956.21	0.00	0.00	6,956.21
<b>Total Harbor Management</b>	6,956.21	0.00	0.00	6,956.21
<b>INS Realty, LLC.</b>				
<b>20-01</b>	2,074.53	0.00	0.00	2,074.53
<b>Total INS Realty, LLC.</b>	2,074.53	0.00	0.00	2,074.53
<b>Jetport Plaza, LLC.</b>				
<b>99-01</b>	12,072.55	0.00	0.00	12,072.55
<b>Total Jetport Plaza, LLC.</b>	12,072.55	0.00	0.00	12,072.55
<b>Jordan Family Holdings</b>				
<b>18-01</b>	1,621.85	0.00	0.00	1,621.85
<b>Total Jordan Family Holdings</b>	1,621.85	0.00	0.00	1,621.85
<b>Kimco Mallside Plaza</b>				
<b>51-01</b>	11,219.79	0.00	0.00	11,219.79
<b>Total Kimco Mallside Plaza</b>	11,219.79	0.00	0.00	11,219.79

**Long Creek Watershed Management District**  
**A/R Aging Summary**  
**As of January 14, 2013**

	<u>Current</u>	<u>1 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
<b>LZ Associates</b>				
110-01	2,608.27	0.00	0.00	2,608.27
<b>Total LZ Associates</b>	2,608.27	0.00	0.00	2,608.27
<b>Maine Dept. of Transportation</b>				
201-215 Designated Road Segments	92,753.55	0.00	0.00	92,753.55
<b>Total Maine Dept. of Transportation</b>	92,753.55	0.00	0.00	92,753.55
<b>MAINE TURNPIKE AUTHORITY</b>				
301-01	3,727.12	0.00	0.00	3,727.12
303-01	28,918.97	0.00	0.00	28,918.97
304-01	10,613.75	0.00	0.00	10,613.75
<b>Total MAINE TURNPIKE AUTHORITY</b>	43,259.84	0.00	0.00	43,259.84
<b>MaineToday Media, Inc.</b>				
16-01	10,271.24	0.00	0.00	10,271.24
<b>Total MaineToday Media, Inc.</b>	10,271.24	0.00	0.00	10,271.24
<b>McDonald's Corporation</b>				
56-01	1,571.26	0.00	0.00	1,571.26
<b>Total McDonald's Corporation</b>	1,571.26	0.00	0.00	1,571.26
<b>Millenium Development</b>				
116-01	3,785.86	0.00	0.00	3,785.86
<b>Total Millenium Development</b>	3,785.86	0.00	0.00	3,785.86
<b>My Darling, LLC</b>				
91-01	2,812.34	0.00	0.00	2,812.34
<b>Total My Darling, LLC</b>	2,812.34	0.00	0.00	2,812.34
<b>North Avenue Realty Trust</b>				
15-01	1,627.08	0.00	0.00	1,627.08
<b>Total North Avenue Realty Trust</b>	1,627.08	0.00	0.00	1,627.08
<b>Olympia Equity Investors XII</b>				
131-01	2,431.52	0.00	0.00	2,431.52
<b>Total Olympia Equity Investors XII</b>	2,431.52	0.00	0.00	2,431.52
<b>OpRock Portland 200 Fee LLC</b>				
48-01	6,476.19	0.00	0.00	6,476.19
<b>Total OpRock Portland 200 Fee LLC</b>	6,476.19	0.00	0.00	6,476.19
<b>Philbrook Avenue Associates LLC</b>				
67-01	7,776.17	0.00	0.00	7,776.17
<b>Total Philbrook Avenue Associates LLC</b>	7,776.17	0.00	0.00	7,776.17
<b>Port Resources</b>				
135-01	0.00	-43,261.94	0.00	-43,261.94
<b>Total Port Resources</b>	0.00	-43,261.94	0.00	-43,261.94
<b>Portland, City of - LO</b>				
103-A-01	1,144.35	0.00	0.00	1,144.35
105-01	20,630.85	0.00	0.00	20,630.85
3-A-01	9,035.01	0.00	0.00	9,035.01
4-A-01	1,307.68	0.00	0.00	1,307.68
<b>Total Portland, City of - LO</b>	32,117.89	0.00	0.00	32,117.89
<b>R.A. Cummings, Inc.</b>				
125-I-01	1,870.06	0.00	0.00	1,870.06
43-I-01	552.00	0.00	0.00	552.00
<b>Total R.A. Cummings, Inc.</b>	2,422.06	0.00	0.00	2,422.06
<b>Roberts Road Associates</b>				
27-01	11,031.33	0.00	0.00	11,031.33
<b>Total Roberts Road Associates</b>	11,031.33	0.00	0.00	11,031.33



**Long Creek Watershed Management District**  
**A/R Aging Summary**  
**As of January 14, 2013**

	Current	1 - 90	> 90	TOTAL
<b>Running Hill Shopping Plaza</b>				
40-01	14,314.81	0.00	0.00	14,314.81
41-U-02	786.47	0.00	0.00	786.47
<b>Total Running Hill Shopping Plaza</b>	15,101.28	0.00	0.00	15,101.28
<b>Sable Oaks Office Park</b>				
10-01	8,392.60	0.00	0.00	8,392.60
<b>Total Sable Oaks Office Park</b>	8,392.60	0.00	0.00	8,392.60
<b>Sablegolf, LLC.</b>				
47-S-01	2,134.94	0.00	0.00	2,134.94
<b>Total Sablegolf, LLC.</b>	2,134.94	0.00	0.00	2,134.94
<b>Sears, Roebuck and Company</b>				
31-01	21,325.80	0.00	0.00	21,325.80
<b>Total Sears, Roebuck and Company</b>	21,325.80	0.00	0.00	21,325.80
<b>Second Portland Limited</b>				
46-01	3,353.81	0.00	0.00	3,353.81
<b>Total Second Portland Limited</b>	3,353.81	0.00	0.00	3,353.81
<b>Silvex, Inc.</b>				
111-01	2,737.95	0.00	0.00	2,737.95
<b>Total Silvex, Inc.</b>	2,737.95	0.00	0.00	2,737.95
<b>Sleepy Hollow Development</b>				
119-01	4,295.92	0.00	0.00	4,295.92
<b>Total Sleepy Hollow Development</b>	4,295.92	0.00	0.00	4,295.92
<b>South Portland, City of - LO</b>				
401-407, 409-413 Designated road segments	23,206.74	0.00	0.00	23,206.74
<b>Total South Portland, City of - LO</b>	23,206.74	0.00	0.00	23,206.74
<b>Spectrum Realty, LLC.</b>				
17-L-01	2,747.78	0.00	0.00	2,747.78
<b>Total Spectrum Realty, LLC.</b>	2,747.78	0.00	0.00	2,747.78
<b>Storage Realty Corp</b>				
54-01	0.00	-0.02	-0.02	-0.04
<b>Total Storage Realty Corp</b>	0.00	-0.02	-0.02	-0.04
<b>Sysco Northern New England, Inc.</b>				
109-01	3,494.08	0.00	0.00	3,494.08
<b>Total Sysco Northern New England, Inc.</b>	3,494.08	0.00	0.00	3,494.08
<b>Target Corporation</b>				
23-U-01	10,658.92	0.00	0.00	10,658.92
41-U-01	2,022.36	0.00	0.00	2,022.36
<b>Total Target Corporation</b>	12,681.28	0.00	0.00	12,681.28
<b>Terra Firma Realty Trust</b>				
78-V-01	2,475.44	0.00	0.00	2,475.44
<b>Total Terra Firma Realty Trust</b>	2,475.44	0.00	0.00	2,475.44
<b>Texas Instruments</b>				
86-01	1,025.02	0.00	0.00	1,025.02
87-01	28,400.67	0.00	0.00	28,400.67
<b>Total Texas Instruments</b>	29,425.69	0.00	0.00	29,425.69
<b>Transport Leasing Corp.</b>				
104-N-01	1,417.50	0.00	0.00	1,417.50
5-N-01	625.35	0.00	0.00	625.35
6-N-01	219.45	0.00	0.00	219.45
<b>Total Transport Leasing Corp.</b>	2,262.30	0.00	0.00	2,262.30
<b>United Rentals</b>				

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### Long Creek Watershed Management District

## A/R Aging Summary

As of January 14, 2013

	<u>Current</u>	<u>1 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
115-01	2,759.71	0.00	0.00	2,759.71
<b>Total United Rentals</b>	<b>2,759.71</b>	<b>0.00</b>	<b>0.00</b>	<b>2,759.71</b>
<b>UNUM Life Insurance Company</b>				
92-B-01	684.66	0.00	0.00	684.66
93-B-01	4,004.41	0.00	0.00	4,004.41
<b>Total UNUM Life Insurance Company</b>	<b>4,689.07</b>	<b>0.00</b>	<b>0.00</b>	<b>4,689.07</b>
<b>Westport Realty LLC</b>				
114-01	1,783.64	0.00	0.00	1,783.64
<b>Total Westport Realty LLC</b>	<b>1,783.64</b>	<b>0.00</b>	<b>0.00</b>	<b>1,783.64</b>
<b>TOTAL</b>	<b>607,644.72</b>	<b>-43,261.96</b>	<b>-0.02</b>	<b>564,382.74</b>

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**Long Creek Watershed Management District**  
**A/P Aging Summary**  
**As of January 14, 2013**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
R.J. GRONDIN & SONS	0.00	0.00	0.00	1,780.51	7,723.95	9,504.46
SEABREEZE PROPERTY SERVICES	0.00	0.00	0.00	0.00	1,539.00	1,539.00
<b>TOTAL</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1,780.51</u></b>	<b><u>9,262.95</u></b>	<b><u>11,043.46</u></b>

Attachment C

	A	B	C	D	E	F	G	H	I	J	K
1	LONG CREEK WATERSHED MANAGEMENT DISTRICT	FY11 Approved Budget	FY 11 Audited Actual	FY12 Approved Budget	FY 12 Audited Actual	FY13 Approved Budget	FY13 Budget YTD 12/31	FY13 Budget Projected	FY14 Budget Estimate	% change from FY13 approved budget	Notes
2	Opening Balance										
3	Construction & Maintenance			261,830	261,830	392,178	392,178	392,178	294,075	-25%	
4	Pollution Prevention & Good Housekeeping			119,666	119,666	(43,794)	(43,794)	(43,794)	85,225	-295%	Low opening balance in FY13 was due to lower than anticipated participant fees
5	Monitoring			(55,601)	(55,601)	71,031	71,031	71,031	149,119	110%	Large opening balance is due to lower than anticipated monitoring contract costs, but will provide buffer to allow for permit specific monitoring in FY14
6	Administration			24,498	24,498	46,350	46,350	46,350	95,670	106%	Opening balance reflects the reduction in admin costs over time
7	<b>Total Open Balance</b>			<b>350,393</b>	<b>350,393</b>	<b>465,765</b>	<b>465,765</b>	<b>465,765</b>	<b>624,089</b>	<b>34%</b>	
8	<b>Income</b>					Projected FY13 allocations	YTD FY13 allocations	YTD FY13 allocations	YTD FY14 allocations		
9	Participant fees	1,425,074	1,230,988	1,329,440	1,256,637	1,252,443	1,493,069	1,493,069	1,493,069	19%	
10	Construction & Maintenance (11 - 40%; '12 & '13 - 63%)	560,508	541,580	897,797	866,802	857,119	1,027,235	1,027,235	1,027,235	20%	
11	Construction credits	-	(51,849)	(79,761)	(84,814)	(81,075)	(104,405)	(104,405)	(104,405)	29%	
12	Pollution Prevention & Good Housekeeping (11-30%; '12-17%;'13-22%)	409,130	406,186	242,263	234,559	299,355	355,415	355,415	355,415	19%	Increase in fees and subsequent decrease in credits accounts for additional landowners with PLAs and landowners who moved from in lieu of payment to providing cash
13	PP&GH credits	-	(22,143)	(13,795)	(32,684)	(29,074)	(31,397)	(31,397)	(31,397)	8%	
14	Monitoring (2011 - 6%; '12-11%;'13 - 9%)	103,201	85,902	156,758	152,698	125,618	148,672	148,672	148,672	18%	
15	Monitoring credits	-	(4,149)	(416)	(1,332)	(762)	(772)	(772)	(772)	1%	
16	Administration (2011 - 24%; '12-9%;'13 - 6%)	364,349	324,948	128,257	121,408	81,885	98,835	98,835	98,835	21%	
17	Administration credits	-	(49,487)	(1,662)	-	(623)	(515)	(515)	(515)	-17%	
18	<b>Non Participant Fees (Individual Permit)</b>	<b>24,227</b>	<b>36,052</b>	<b>563</b>	<b>2,880</b>	<b>3,068</b>	<b>3,020</b>	<b>3,208</b>	<b>3,208</b>	<b>5%</b>	
19	Stream Restoration (sub account of C&M; PY2 fee = \$354.13/imp acre)	24,227	9,330	375	2,880	2,880	3,020	3,020	3,020	5%	
20	Monitoring (PY2 fee = 177.07/imp acre)	-	-	188	-	188	-	-	188	0%	
21	Compensation Fee Utilization Plan (CFUP) fees	-	26,722	-	-	-	-	-	-	-	
22	Interest	6,650	600	535	784	535	401	700	700	31%	
23	Miscellaneous Income (Finance Charges and Reimbursements)				2,066		363	363			
24	<b>TOTAL INCOME</b>	<b>1,455,951</b>	<b>1,267,640</b>	<b>1,680,931</b>	<b>1,612,760</b>	<b>1,721,810</b>	<b>1,962,618</b>	<b>1,963,105</b>	<b>2,121,066</b>	<b>23%</b>	
25	<b>Expenses</b>										
26	<b>Construction &amp; Maintenance</b>	<b>584,735</b>	<b>525,783</b>	<b>818,411</b>	<b>784,868</b>	<b>1,171,102</b>	<b>1,318,028</b>	<b>1,318,028</b>	<b>1,219,926</b>	<b>4%</b>	
27	Darling Avenue	-	2,024	-	8,135	-	-	-	-	-	
28	Mall Plaza, Phase II	316,000	212,131	-	16,337	-	-	-	-	-	
29	Philbrook Avenue	-	1,117	-	-	-	-	-	-	-	
30	Colonel Westbrook Stream Restoration	172,365	14,756	-	131,751	-	1,662	3,322	-	-	
31	Catchment B-21 (Design - Fall '11, bid wint '11-'12; Constr - spr-sum '12)			410,000	72,338		495,346	495,346	6,940		
32	Catchment C-08 (Design - Fall '12, bid wint '13; Constr - spr-sum '13)			100,000		300,000	3,255	300,000	108,032	-64%	Project should wrap up by FY14; the money in this budget is carried from FY13. If construction ends in FY13 the money is there to cover it.
33	Construction design/planning, E-24 Maine Mall					100,000			12,676	-87%	This project is projected to occur at a later date than originally planned. Money will carry forward to provide cash to complete larger project at a future date.
34	Construction design/planning - Gorham Road median								16,080		This project is being explored by the City of South Portland and provides an opportunity for Long Creek.
35	Construction hydrologic/feasibility study - Maine Mall Road/Guitar Center							45,864	59,024		It is proposed that this hydrologic study will go out to bid and get underway in FY13 (45,864). The study will look at the feasibility of stream restoration downstream from large volumes of water and assist with proper timing for stream restoration and priority setting in five year report discussed below.
36	Maine Mall Road (Design - Fall '13, bid wint '14; Constr - spr-sum '14)								482,470		This is proposed as the next large construction project for LCWMD.
37	C & M project management, contracting, permitting & easements	30,520	31,301	41,000	60,232	30,000	21,481	45,000	6,000	-80%	Decrease represents shift to project management of all C&M tasks. Project Management of individual tasks is carried on those line items.
38	Applied GIS Watershed mapping							28,664	58,572		It is proposed for this mapping to go out to bid and begin in FY13 (28,664). This mapping will assist with watershed analysis by providing information about each portion of the stream and the area that drains to it. This can be analyzed to see if we are doing enough in each section of the watershed to bring the stream back into compliance.
39	Legal fees - contracting, easements		2,625		26,015		2,789	10,000	25,000		These fees were previously carried under each construction project.
40	BMP maintenance	10,000		50,000	2,124	50,000	8,436	20,000	53,220	6%	
41	Construction maintenance carry forward (\$50K/yr starting FY2013)	-	-	50,000	-	100,000	-	-	100,000	0%	
42	ARRA loan payment	-	-	75,758	75,758	75,758	37,879	75,758	75,758	0%	
43	<b>Total Construction &amp; Maintenance Expense</b>	<b>528,885</b>	<b>263,953</b>	<b>726,758</b>	<b>392,690</b>	<b>655,758</b>	<b>570,847</b>	<b>1,023,953</b>	<b>1,003,772</b>	<b>53%</b>	Expenditures were increased to expedite implementation of the Management Plan.
44	Construction carry forward	55,850	261,830	91,653	392,178	515,343	747,181	294,075	216,154	-58%	The carry forward is in keeping with the needs of future projects.
45	<b>Pollution Prevention &amp; Good Housekeeping</b>	<b>409,130</b>	<b>384,043</b>	<b>228,468</b>	<b>202,350</b>	<b>226,487</b>	<b>280,225</b>	<b>280,225</b>	<b>409,243</b>	<b>81%</b>	
46	Vacuum sweep	160,168	141,888	134,250	111,400	161,100	22,278	120,000	204,288	27%	Sweeping contract will expire prior to spring sweep, which is 80% of our costs. Current contract is well below market values. Increase represents conservative estimate.
47	Catch Basin Cleaning		15,822	32,400	25,974	38,880	216	7,000	12,328	-68%	Due to sweeping and inspection program it has been determined that only 15% of catch basins require cleaning. This budget amount represents 25% in case we have a more extreme winter.
48	Nonstructural - inspection, outreach, technical assistance, training	126,270	106,667	64,000	29,683	88,000	16,260	60,000	148,678	69%	This increase represents the implementation of additional areas of the management plan including municipal ordinance review and potential modification; outreach to landowners to assist with pollution prevention activities; and updating of operation and maintenance plans in the Blanchette Brook tributary.
49	PP&GH project management	8,040	-	8,000	79,087	8,000	3,249	8,000	7,246	-9%	
50	<b>Total Pollution Prevention &amp; Good Housekeeping Expense</b>	<b>294,478</b>	<b>264,377</b>	<b>238,650</b>	<b>246,144</b>	<b>295,980</b>	<b>42,003</b>	<b>195,000</b>	<b>372,540</b>	<b>26%</b>	
51	PP & GH carry forward	114,652	119,666	(10,182)	(43,794)	(69,493)	238,222	85,225	36,704	-153%	
52	<b>Monitoring</b>	<b>103,201</b>	<b>81,753</b>	<b>156,342</b>	<b>151,366</b>	<b>196,076</b>	<b>218,931</b>	<b>219,119</b>	<b>297,207</b>	<b>52%</b>	
53	Monitoring, Annual	125,000	90,823	75,000	68,671	75,000	9,101	60,000	87,095	16%	Increase represents targeted monitoring to collect data for development of watershed analysis.
54	Monitoring project & data management	13,400	20,531	20,000	10,776	10,000	1,789	10,000	139,237	1292%	This increase represents data analysis and the development of a report for negotiating the next five year permit. The goal is to analyze the water quality data, mapping data, and completed and planned implementation projects, and determine priorities to get Long Creek to meet state water quality standards.
55	Monitoring equipment capital replacement (\$10K/yr starting FY2012)	-	26,000	10,000	889	20,000	-	-	30,000	50%	
56	<b>Total Monitoring Expense</b>	<b>138,400</b>	<b>137,354</b>	<b>105,000</b>	<b>80,336</b>	<b>105,000</b>	<b>10,890</b>	<b>70,000</b>	<b>256,332</b>	<b>144%</b>	
57	Monitoring carry forward	(35,199)	(55,601)	51,342	71,031	91,076	208,041	149,119	40,875	-55%	
58	<b>Administration</b>	<b>370,999</b>	<b>276,062</b>	<b>127,130</b>	<b>122,361</b>	<b>127,611</b>	<b>144,670</b>	<b>144,670</b>	<b>193,990</b>	<b>52%</b>	
59	Landowner & board meeting administration, project development	67,000	145,885	40,000	37,426	40,000	10,695	20,000	83,986	110%	This increase represents additional reporting, outreach to landowners, preparation for the next permit cycle in addition to leveraging Long Creek to attract additional funding from partners.
60	Accounting, billing, filing & landowner customer service	12,000	57,511	24,000	11,608	24,000	4,035	8,000	12,574	-48%	
61	Legal	40,000	34,489	30,000	10,803	30,000	785	5,000	30,000	0%	
62	Audit	12,000	9,955	12,000	12,260	12,000	-	12,000	16,296	36%	A new audit contract will need to be negotiated. The increase is a conservative estimate.
63	Board & liability insurance	3,691	3,724	4,000	3,915	4,000	2,017	4,000	6,000	50%	As LCWMD assets grow, so will the cost of insurance.
64	<b>Total Administration Expense</b>	<b>134,691</b>	<b>251,564</b>	<b>110,000</b>	<b>76,012</b>	<b>110,000</b>	<b>17,531</b>	<b>49,000</b>	<b>148,856</b>	<b>35%</b>	
65	Administration Carry Forward	236,308	24,498	17,130	46,350	17,611	127,138	95,670	45,134	156%	
66	<b>TOTAL EXPENSES</b>	<b>1,096,454</b>	<b>917,247</b>	<b>1,180,408</b>	<b>795,181</b>	<b>1,166,738</b>	<b>641,271</b>	<b>1,337,953</b>	<b>1,781,499</b>	<b>53%</b>	
67	<b>Total budget carry forward (broken down as noted above)</b>	<b>359,497</b>	<b>350,393</b>	<b>500,523</b>	<b>817,578</b>	<b>555,072</b>	<b>1,321,347</b>	<b>625,152</b>	<b>339,566</b>	<b>-39%</b>	