Long Creek Watershed Management District Governing Board  
Minutes – April 5, 2013 – 9:00 a.m. meeting  
Location: Maine Turnpike Authority Administration Building

1. **Call to order** – 9:05 a.m.

2. **Roll call**
   Dan Bacon (absent), David Russell, John Branscom, Jerry Collett, Brian Goldberg (absent), Craig Gorris, Gerard Jalbert, Ed Palmer (late), Adam Pitcher (late), Tom Raymond, Doug Roncarati (late), Stephen Tibbetts

3. **Minutes** - Mr. Jalbert made the motion to accept the 3-15-13 minutes as presented. Mr. Bohlen seconded the motion. The motion was approved unanimously.

4. **Treasurer's Report**
   a. CCSWCD invoice – Mr. Bohlen has been working with CCSWCD on a new invoice that strikes the right balance of information to ensure Long Creek has the documentation on file to show what was done.

5. **Technical Advisory Committee Report**
   a. Meeting held March 27th to review the Revised Monitoring Plan.
      - The draft monitoring plan will be out for review in mid-April, and the final plan will be available in late May.

6. **Executive Director's Report**
   a. Soley update – Mr. Soley executed his PLAs for all properties and paid the $161,383.42 in fees.
   b. Construction projects
      - Catchment C-08 (Fairchild) – design & construction process update
      - Gorham Road/Maine Mall Road – shift in RFP dates to better coordinate with South Portland and DOT and allow for proper review of proposals and interviews
      - Maine Mall – Manomet is going to provide an intern to collect data to assess potential water quality improvements from tree cover

7. **Contract Services, Stream Modeling.** Mr. Raymond made the motion to award a $85,993.00 contract to Kleinschmidt and Associates for hydrologic and hydraulic modeling of Long Creek as specified in the RFP and to authorize the LCWMD Chair/President to execute documents necessary thereto. Mr. Jalbert seconded the motion. The motion was approved unanimously.

8. **Public Comments.**

9. **Adjourn.** Mr. Jalbert made the motion to adjourn. Mr. Raymond seconded the motion. The motion was approved unanimously. The meeting adjourned at 10:03 a.m.