

Long Creek Watershed Management District Governing Board
minutes – July 17, 2013 – 9:00 a.m. meeting
Location: Scarborough Council Chambers B, Scarborough Town Hall

1. **Call to order** – 9:00 a.m.

2. **Roll call**

Dan Bacon (absent), David Russell, Curtis Bohlen, John Branscom, Jerry Collett, Brian Goldberg (absent), Craig Gorris, Gerard Jalbert, Ed Palmer (late), Adam Pitcher, Tom Raymond, Doug Roncarati, Stephen Tibbetts

3. **Minutes** - Mr. Jalbert made the motion to accept the 5-22-13 minutes as presented. Mr. Collett seconded the motion. The motion was approved unanimously.

4. **Treasurer's Report**

5. **Executive Director's Report**

a. Construction projects

- Gorham Road – design in progress, anticipate construction RFP in August
- Maine Mall – anticipate design RFP in the fall

b. Upcoming RFPs –Expert Review Panel (fall '13); Maine Mall catchment design (fall/early winter '13)

c. Ordinance Review – request for academic review work has been made

d. Annual report due out in July; website revision still on to-do list (board committee consisting of Jerry Jalbert and Dan Bacon will meet to clarify goals/direction of the website)

e. Water Environment Research Foundation Grant – worked with Geosyntec to submit a grant proposal to look into the response in the stream for a number of different impervious cover treatment amounts in addition to stream restoration strategies.

f. Geosyntec workplan – put on hold until grant proposal is completed.

6. **Contract Services, Auditing Services** – Mr. Tibbetts made the motion to award a contract for Auditing Services to **Smith & Associates** for \$4,975 annually for three years for Auditing Services as specified in the RFP and to authorize the LCWMD Executive Director to execute documents necessary thereto. Mr. Raymond seconded the motion. The motion was approved unanimously.

7. **Contract Services, C-08 Catchment Construction Services** – Mr. Jalbert made the motion to award a contract for construction services to **Shaw Bros.** for \$198,335.00 for Catchment C-08 in the Long Creek Watershed as specified in the RFP and to authorize the LCWMD Executive Director to execute documents necessary thereto. Mr. Collett seconded the motion. The motion was approved unanimously.

8. **Discussion**

a. **Landowner Recognition** – seeking board input on developing criteria for landowner honor role on the Long Creek website. Board discussed this and determined that LC staff are working with the landowners on a regular basis and therefore should select landowners to be highlighted in the LC online newsletter. The board will review staff recommendations in order to do awards at the annual meeting.

9. **Public Comments.** None.

10. **Adjourn** - Mr. Jalbert made the motion to adjourn. Mr. Roncarati seconded the motion. The motion was approved unanimously. The meeting adjourned at 9:52 p.m.