

LONG CREEK WATERSHED MANAGEMENT DISTRICT

c/o CCSWCD • 35 Main Street, Suite 3 • Windham • Maine • 04062

February 1, 2011

Dear Long Creek Participating Landowner,

As required by the Interlocal Agreement of the Long Creek Watershed Management District (LCWMD), the LCWMD Board has prepared an itemized estimate of expenditures for the 2012 Fiscal Year, which shall be from July 1, 2011 to June 30, 2012.

The LCWMD Board felt it was important to maintain flat funding. This budget has been developed to preserve the \$3,000/impervious acre rate of the Initial Assessment. The approved FY2012 budget shifts the expenditures in the costs categories to spend less money on administration and more money on construction and maintenance, as follows:

Cost categories	FY2011 Initial Assessment		FY2012 Annual Assessment	
Construction & Maintenance	40%	\$1,200	63%	\$1,890
Pollution Prevention & Good Housekeeping	30%	\$900	17%	\$510
Monitoring	6%	\$180	11%	\$330
Administration	24%	\$720	9%	\$270
Total	100%	\$3,000	100%	\$3,000

The detailed FY2012 budget is enclosed. Annual assessments will be sent to landowners by April 1, 2011.

Do not hesitate to contact me if you have any questions.

Best regards,

Tamara Lee Pinard
Executive Director

FY2012 Budget ¹ - approved by the LCWMD Board 1-14-11

Opening Balance		
Construction & Maintenance	(30,076)	
Pollution Prevention & Good Housekeeping	152,048	
Monitoring	(45,431)	
Administration	42,892	
Unobligated (interest)	535	
	119,968	
Income	Projected FY2012 allocations	FY2011 allocations
Participant fees	1,329,440	\$1,425,074
Construction & Maintenance (63%)	897,797	560,508
Construction assessment credits	(79,761)	
Pollution Prevention & Good Housekeeping (17%)	242,263	409,130
PP&GH assessment credits	(2,078)	
PP&GH in lieu of payment credits	(11,717)	
Monitoring (11%)	156,758	91,087
Monitoring assessment credits	(416)	
Administration (9%)	128,257	364,349
Administration assessment credits	(1,662)	
Non Participant Fees	563	
Stream Restoration (sub account of C&M; PY2 fee = \$354.13/imp acre)	375	
Monitoring (PY2 fee = 177.07/imp acre)	188	
Interest	535	
TOTAL INCOME	1,450,506	
Expenses		
Construction & Maintenance	788,335	
Colonel Westbrook Catchment B-21 - Design (Sum- Fall '11, Bid Winter '11-'12, Construction Spring - Sum '12)	410,000	
Construction maintenance	50,000 ²	
Construction project management, contracting, permitting & easements	41,000	
Construction design, project to be determined	100,000	
ARRA loan payment	75,758	
Construction maintenance carry forward	50,000 ³	
Construction carry forward	61,577 ⁴	
Pollution Prevention & Good Housekeeping	380,516	
Vacuum sweep	134,250	
BMP Maintenance	50,000	
Catch Basin Cleaning	32,400	
Facilitating the implementation of O&M Plans	64,000	
PP&GH project management	8,000	
PP & GH carry forward	91,866 ⁵	
Monitoring	111,099	
Monitoring, Annual	75,000	
Monitoring project management	10,000	
Monitoring data management	10,000	
Monitoring equipment capital replacement	10,000	
Monitoring carry forward	6,099	
Administration	169,487	
Organizational set up, new landowner assessments, finance management	40,000	
Legal	30,000	
Audit	12,000	
Billing, filing & landowner customer service	15,000	
Accounting	9,000	
Board & liability Insurance	4,000	
Administration carry forward	59,487 ⁵	
TOTAL EXPENSES	1,449,436 ⁶	
<i>Total budget carry forward (broken down as noted above & including interest)</i>	270,098	

¹ This is a cash budget and does not reflect depreciation of assets (capital replacement & maintenance reserves have been included). The technical committee is charged with determining an asset depreciation schedule, which will be presented to the board when completed.

² Based on 2% of current value of installed BMPs; literature suggests budgeting 5 - 10% for maintenance. A lower amount is included this year in recognition that our systems are so new & our Filterra tree box filters have one year of maintenance included with their installation.

³ Based on 2% of current value of installed BMPs. This is included in the budget in recognition that maintenance costs will increase over time. The goal is to create a reserve to ensure proper maintenance of our systems in perpetuity.

⁴ The goal is to create a reserve so that larger construction projects can be tackled in future fiscal years.

⁵ A reserve has been retained in this category to ensure we can meet needs as they arise.

⁶ The difference between income & expense is the interest (535 + 535 = 1070).

Note: In the event that there are uncollectable participant fees then carry forwards will be reduced accordingly.