

## REQUEST FOR PROPOSALS

### 1. Receipt of Proposals

Ms. Tamara Lee Pinard of the Long Creek Watershed Management District will receive sealed proposals, endorsed on the outside of the envelope with the name of the company and the project name at the Cumberland County Soil and Water Conservation District office, at 35 Main Street, Suite 3, Windham, ME 04062, until 2PM (prevailing time) on August 31, 2011.

### 2. Project Name: Long Creek Catchment B-21, Thomas Drive, Westbrook, Maine.

### 3. Project Description

The project consists of the design of stormwater structural retrofits and preparation of contract documents for the Catchment B-21 along Thomas Drive in Westbrook, Maine that may include the following:

- Detailed topographic survey.
- Stormwater infrastructure design.
- Preparation of Contract Documents to include plans, specifications and cost estimates.
- Local and state level permitting.
- Participation at City level planning board meeting(s).
- Construction oversight and reporting.
- Other work as required.

### 4. Request for Proposal

A copy of the *Request for Proposal – Structural Retrofit Design Services* can be requested from the CCSWCD at the above mentioned address or by contacting Chris Baldwin at 892-4700 or at [chris-baldwin@cumberlandswcd.org](mailto:chris-baldwin@cumberlandswcd.org).

### 5. Qualifications

Refer to the *Request for Proposal – Structural Retrofit Design Services* for information regarding qualification and experience requirements.

### 6. Mandatory Pre-Bid Conference

A mandatory pre-bid conference will be held at 8 AM (prevailing time) on Wednesday, August 17, 2011. Meet on-site and park in empty lot on Thomas Drive across from Idexx closest to Spring Street.